

American Society of Orthopedic Professionals ASOP In-House Workshop Training Program

Frequently Asked Questions for Potential Casting Instructors

A practical guide for eligible ASOP members and qualified orthopedic professionals who wish to provide in-house casting and splinting education for their own practice or hospital staff.

Program purpose: To allow experienced ASOP-certified professionals to share best practices in orthopedic casting and splinting with fellow staff members while maintaining ASOP educational standards.

Instructor application: <https://form.jotform.com/243304493481153>

Key Program Points

Area	Summary
Program	In-house orthopedic casting and splinting education for fellow practice or hospital staff.
Instructor eligibility	Current ASOP members holding ROT, OTC or OPE certification. Certain professionals, such as MD/DO and PA-C, may be exempt from the certification requirement.
Attendee recognition	ASOP member attendees may receive ASOP Certificates of Attendance and Continuing Education.
Scheduling requirement	Workshop dates, times, facility name and location should be submitted to ASOP at least four weeks before the workshop.
Flexibility	Instructors should follow ASOP training agendas while adding relevant topics that address facility-specific training needs.

Frequently Asked Questions

1. What is ASOP's In-House Workshop Training Program?

ASOP's In-House Workshop Training Program allows qualified ASOP members to train fellow staff members at their own orthopedic practice, hospital, or healthcare facility in orthopedic casting and splinting. The program is designed to use the experience and expertise of current ASOP-certified professionals to help improve casting skills, splinting techniques, patient safety, and orthopedic office education within their own facilities.

2. Who is eligible to become an in-house ASOP workshop instructor?

Current ASOP members who hold an approved orthopedic certification are generally eligible to serve as in-house instructors. This includes ROT - Registered Orthopedic Technologist, OTC - Orthopedic Technologist Certified, and OPE - Orthopedic Physician Extender.

3. Do I have to be a current ASOP member to participate as an instructor?

Yes. In most cases, instructors must be current ASOP members and hold an approved orthopedic certification such as ROT, OTC, or OPE.

4. Can physicians, physician assistants, or other licensed providers teach without ROT, OTC, or OPE certification?

Yes. ASOP allows exemptions for certain qualified healthcare professionals, including MDs, DOs, PA-Cs, and similar providers, based on their professional training and experience.

5. Who can I train under this program?

Approved in-house instructors may train fellow staff members within their own practice, hospital, or healthcare facility. This may include orthopedic technologists, medical assistants, cast room staff, athletic trainers, nurses, physician assistants, and other staff involved in orthopedic casting and splinting care.

6. Will attendees receive ASOP certificates?

Yes. ASOP members who attend approved in-house staff workshops may receive ASOP Certificates of Attendance and Continuing Education, similar to what they would receive at an ASOP-sponsored workshop.

7. Is this considered the same as attending an ASOP-sponsored workshop?

For eligible ASOP member attendees, the in-house workshop can provide similar acknowledgment and continuing education credit as an ASOP-sponsored workshop, provided the proper information is submitted to ASOP in advance.

8. Does my practice or hospital need to approve the training?

Yes. ASOP assumes that the management of the practice, hospital, or facility has given permission for the instructor to provide training. This approval is generally based on the facility's confidence in the instructor's experience, skill, and knowledge in orthopedic casting and splinting.

9. How do I apply to become an in-house instructor?

Prospective instructors must register and apply using the ASOP instructor application form:

<https://form.jotform.com/243304493481153>

10. Do instructors have to follow an ASOP training agenda?

Instructors are advised to follow ASOP training agendas as the foundation of the workshop. The agenda helps ensure that core ASOP teachings, safety principles, and best practices are included in the training.

11. Can I customize the workshop for my practice or hospital?

Yes. Instructors may add relevant topics or sections that address the specific needs of their practice, hospital, or staff. However, the core training should still be based on ASOP's recommended agenda and educational guidelines.

12. What topics can be included in the in-house workshop?

Topics may include orthopedic casting, splinting, cast removal, patient safety, padding techniques, fracture immobilization principles, troubleshooting cast problems, and other relevant orthopedic office or hospital procedures. Instructors may also include additional material that is helpful to their facility's daily practice.

13. How far in advance must ASOP be notified about an in-house workshop?

All in-house training schedules should be submitted to ASOP at least four weeks before the workshop date.

14. What information must be sent to ASOP before the workshop?

The instructor should forward the workshop schedule and details to ASOP, including the workshop date or dates, training times, name of the facility, location of the facility, and general workshop schedule or agenda.

This information should be submitted using the form provided by ASOP or emailed as instructed.

15. Why does ASOP need the schedule in advance?

ASOP needs the information in advance so the workshop can be properly reviewed, documented, and approved for ASOP Certificates of Attendance and Continuing Education for eligible ASOP member attendees.

16. What is the main benefit of becoming an in-house instructor?

The program gives experienced orthopedic professionals the opportunity to share their knowledge with fellow staff members, improve patient care, and promote best practices in orthopedic casting and splinting. It also allows facilities to train staff conveniently at their own location.

17. What is the benefit for the practice or hospital?

The practice or hospital can improve staff skills, standardize casting and splinting techniques, reduce training costs, and provide education without needing to send employees to an outside workshop.

18. What is the benefit for attendees?

Attendees receive practical, hands-on education in orthopedic casting and splinting. Eligible ASOP member attendees may also receive ASOP Certificates of Attendance and Continuing Education.

19. Does the instructor have flexibility in how the workshop is taught?

Yes. ASOP encourages instructors to follow the core ASOP agenda, but instructors may adjust the program to meet the needs of their specific staff, patient population, or clinical setting.

20. What is the overall purpose of the program?

The purpose of ASOP's In-House Workshop Training Program is to expand orthopedic casting and splinting education by allowing qualified ASOP members and experienced professionals to train staff within their own practices and hospitals while maintaining ASOP's educational standards.

Next step for prospective instructors: Apply through the ASOP instructor application form and submit planned workshop details at least four weeks before the in-house training date.